

# Career Transition Readiness Checklist

Check the detailed checklist below to assess your readiness. Purchase the Job Search Academy if you need help with these points.

## Career Transition Readiness Checklist :

Here are the essential points to tackle as part of your career transition :

### Clear Career Goals :

- Identified career goals and objectives in Australia
- Know the type of job or industry I want to pursue.
- Shortlisted 15-35 companies in my hit list.

### Understanding of Demand in Australia :

- Aware of the demand for professionals in my field.
- Understands industry trends, key players, and local challenges

## CAREER TRANSITION READINESS CHECKLIST



### Skill Audit & Unique Value Proposition :

- Assessed my skills, both technical and soft skills.
- Identified transferable skills to my desired role.

### Unique Value Proposition :

- Ability to articulate my value (Career Pitch)
- Know how to effectively communicate my international experience with local relevance.

### Career Toolkit :

- A customisable resume that is effective, optimised and ready to be adapted to a job description.
- LinkedIn profile that is complete and up-to-date.
- Work references ready to share with employers.

### Networking :

- Started pro-actively networking with professionals in the industry.
- Aware of potential job opportunities through networking.

### Job Search Planning & Mindset :

- Allocated sufficient time in my schedule to progress on my job search.
- Mentally and emotionally prepared for the challenges ahead.
- A job search tracker consistently updated.